

## TABLE OF CONTENTS

### GENERAL PROVISIONS

#### 1. ADVERTISING SERVICES

Placing and production of outdoor advertisement on the territory of Crocus Expo, on the website of Crocus Expo; distribution of advertising materials at the Event; rent of advertising structures.

#### 2. COMMUNICATION SERVICES AND EQUIPMENT

Internet access provision, LAN and Wi-Fi networks organization, rent of communication equipment, computers and office equipment.

#### 3. SECURITY

#### 4. CLEANING, WASTE REMOVAL, EXTRA SERVICES

Cleaning, removal of waste and over-size bulk waste; dismantling of entry group elements and automated access control systems; passes to VIP parking lot, cloakroom services, etc.

#### 5. OVERTIME USE OF EXHIBITION AREAS

#### 6. HANDLING AND TRANSPORTATION SERVICES

Loading and unloading services, buildup and dismantling works with hoisting equipment, hoisting devices for rent, organization of handling services and temporary vehicles parking.

#### 7. SPECIAL- PURPOSE PREMISES (CONFERENCE HALLS AND MEETING ROOMS) FOR EVENTS HOLDING

Use of conference halls for holding congresses, forums, conferences, presentations; rent of meeting rooms.

## GENERAL PROVISIONS

1. The present Services Guide is a compilation of terms, costs and conditions of services provision to Organizers, Participants and builders during Events held at the Crocus Expo International Exhibition Centre (hereinafter Crocus Expo).
2. Procedures of submission and documentation for services and equipment rent orders, terms of payment and cancellation as well as liabilities of the Parties during orders execution are defined by the General Terms of Holding Events at Crocus Expo, contracts on holding events, Services Guide herein, and laws in force and regulatory documents.
3. Orders for services should be submitted by the Organizer, Exhibitor or other Participants minimum 5 (five) office days prior to the date of the beginning of the Overall Event period save otherwise is stipulated by the Basic Contract or defined in the sections herein.
4. If the order for services is submitted less than 5 (five) office days prior to the date of the beginning of the Overall Event period the service will be subject to 50 (fifty) percent surcharge to the rates of the Services Guide save otherwise is defined in the appropriate section herein.
5. In case of refusal of the customer from the service (cancellation of the order) in full or partial later than 5 (five) office days prior to the date of the beginning of the Overall Event period, the funds paid by the customer for the service amounting to 50 (fifty) percent of the cost of the cancelled service in full (or partial cancellation) are held as compensation in accordance with clause 3. article 310 of the Civil Code of the Russian Federation and will not be refundable.

In case of refusal of the customer from the service (cancellation of the order) in full or partial starting from the first day of the beginning of the Overall Event period, the funds paid by the customer for the service amounting to 100 (hundred) percent of the cost of the cancelled service in full (or partial cancellation) are held as compensation in accordance with clause 3. article 310 of the Civil Code of the Russian Federation and will not be refundable.

6. In case the date of the service provision is outside the Overall Event period, refusal of the customer from the service (cancellation of the order) in full or partial later than 5 (five) office days prior to date of the beginning of the service provision, the funds paid by the customer for the service amounting to 50 (fifty) percent of the cost of the cancelled service in full (or partial cancellation) are held as compensation in accordance with clause 3. article 310 of the Civil Code of the Russian Federation and will not be refundable.

In case the date of the service provision is outside the Overall Event period, refusal of the customer from the service (cancellation of the order) in full or partial on the service provision date, the funds paid by the customer for the service amounting to 100 (hundred) percent of the cost of the cancelled service in full (or partial cancellation) are held as compensation in accordance with clause 3. article 310 of the Civil Code of the Russian Federation and will not be refundable.

7. Each started period as of the Services Guide shall be charged as full.
8. Services provided by Crocus Expo can be provided either by Crocus Expo or by contractors with appropriate licenses and credentials.

9. Operation hours of Crocus Expo during the Overall Event period are from 08:00 till 20:00.  
  
If otherwise defined by the Basic Contract or by the order contract, the service provision (save section 5) during the period from 20:00 till 08:00 shall be further agreed and approved.
10. The renter of the equipment rented under the terms of the Services Guide shall bear responsibility for any risk of casual death or casual damage of the equipment.
11. Rates specified herein are denominated in RUB and include 20% VAT.

RATE, RUB

1. ADVERTISING SERVICES		
	<u>Note to section 1.:</u>	
	1. Orders for advertising services shall be submitted to Crocus Expo at least 10 (ten) office days prior to the date of the beginning of the Overall Event period. Advertising services shall be rendered after payment in full.	
	2. Surcharge specified in clause 4. of the General Provisions is not applied to services specified in section 1.	
	3. Cost of medium production and installation works shall be paid for:	
	- with 50 (fifty) percent surcharge in case the file for printing is submitted less than 5 (five) office days prior the order execution;	
	- with 100 (hundred) percent surcharge in case the file for printing is submitted less than 2 (two) office days prior the order execution.	
1.1.	<b>RENT OF ADVERTISING SPACE ON FIXED AND MOBILE STRUCTURES OF CROCUS EXPO</b>	
1.1.1.	Rent of advertising space on front sides and back sides of the pavilions (including medium manufacturing, excluding installation), for the Overall Event period / up to 2 weeks, per 1 medium:	
a)	Pavilions 2 and 3 (front side) – 18,0x9,0 m	425 000 / agreed rate
b)	Pavilions 2 and 3 (front side) – 36,0x9,0 m	730 000 / agreed rate
1.1.2.	Rent of advertising space on stationary outdoor structures (including medium manufacturing and installation) up to 1 month, per 1 medium:	
1.1.2.1.	Rent of advertising space on 2-sided billboard 5,6x2,7 m:	
a)	A-side (along MKAD)	agreed rate
b)	A-side (central alley)	agreed rate
c)	B-side (along MKAD)	agreed rate
d)	B-side (central alley)	agreed rate
1.1.2.2.	Rent of advertising space on 2-sided stele 9,2x6,9 m (along MKAD), (including medium manufacturing and excluding installation) for the Overall Event period/up to 2 weeks, per 1 medium:	
a)	A-side (along MKAD)	155 000 / agreed rate
b)	B-side (along MKAD)	125 000 / agreed rate
1.1.3.	Rent of portable structures for outdoor use on adjacent territories (excluding medium manufacturing, including installation) for the Event period, per 1 medium:	
a)	2,0x3,0 m	35 000
b)	3,0x3,0 m	45 000
c)	4,0x3,0 m	55 000
d)	6,0x3,0 m	75 000
e)	structures with triangle support, 2,0x3,0 m side	60 000
f)	structures with rectangular support, 2,0x3,0 m side	70 000
1.1.4.	Tritex portable advertising structures for rent for indoor use (excluding medium manufacturing, including installation) for the Event period, per 1 medium:	
a)	1,0x2,8 m	12 000
b)	2,0x2,0 m	16 000
c)	2,2x2,8 m	19 000
d)	4,5x2,5 m	23 000
e)	6,7x2,5 m	28 000
1.1.5.	Rent of advertising space on stationary lightboxes (including medium manufacturing and installation) for the Event period, per 1 medium	
1.1.5.1.	Outdoor structures, static placement on one of the structure sides (medium size is 1,23x2,50 m)	16 000
1.1.5.2.	Lightboxes in pavilions (medium size – 1,17x1,97 m):	
a)	use of static board on the front side (facing exhibition hall entrance) of the structure	32 000
b)	use of static board on the back side (facing pavilion entrance) of the structure	24 000
1.1.5.3.	Lightboxes in a pavilion (medium size – 1,14x2,44 m)	agreed rate
1.1.6.	Rent of advertising space on roof-supporting frames and ceiling beams of registration halls for the Event period (suspended structures installation is to be paid for extra):	
a)	18,0x6,0 m (2-sided banner to be placed in Pavilion 1), including banner manufacturing, excluding rigging works, per 1 medium	280 000

b)	20,0x10,0 m (1-sided banner to be placed in Pavilion 2), including banner manufacturing, excluding rigging works, per 1 medium	320 000
c)	8,0x12,0 m (2-sided banner to be placed in Pavilion 3), including banner manufacturing, excluding rigging works, per 1 medium	250 000
d)	ceiling beams of registration halls (1,0x3,0 m), including medium manufacturing and rigging works, per 1 medium	24 000
1.1.7.	Rent of portable advertising structures OKTANORM (indoor, excluding medium manufacturing, including installation) for the Event period, per 1 medium:	
a)	1,0x2,9 m	13 000
b)	2,0x2,9 m	19 000
c)	3,0x2,9 m	22 000
d)	4,0x2,8 m	26 000
e)	6,0x2,8 m	34 000
1.1.8.	Rent of advertising space on wall panels 2,98x1,20 m of Pavilion 3 (including medium manufacturing and installation) for the Event period, per 1 medium	21 000
1.1.9.	Rent of advertising space on metal and glass surfaces inside pavilions:	
a)	on metal surfaces of pavilions (including medium manufacturing and installation), for the Event period, per 1,0 sq m	6 000
b)	up to 10 sq m of glass surfaces of pavilions (including medium manufacturing and installation), for the Event period, per 1,0 sq m	6 500
c)	from 10 sq m of glass surfaces of pavilions (including medium manufacturing and installation), for the Event period, per 1,0 sq m	8 000
1.1.10.	Rent of space above glass entrances of Pavilions 2 and 3 (including medium manufacturing and installation), for the Event period, per 1 medium:	
a)	4,0x1,5 m	35 000
b)	2,82x1,52 m	28 000
c)	5,2x0,9 m	34 000
d)	4,0x1,5 m (2-sided)	46 000
e)	2,82x1,52 m (2-sided)	34 000
f)	5,2x0,9 m (2-sided)	39 000
<b>1.2.</b>	<b>VIDEO ADVERTISING</b>	
1.2.1.	Advertising on LED screens 9,2x6,9 m on the Crocus Expo grounds, per 1 day of broadcasting (00:00 – 24:00), 288 broadcastings a day on two screens (A-side and B-side):	
a)	video commercial timing – 10 seconds	10 000
b)	video commercial timing – 20 seconds	14 000
c)	video commercial timing – 30 seconds	19 000
1.2.2.	Advertising on LED screens 24x9 m on the front side of Pavilion 1, per 1 day of broadcasting (00:00 – 24:00), 288 broadcastings a day on one screen:	
a)	video commercial timing – 10 seconds	11 000
b)	video commercial timing – 20 seconds	18 000
c)	video commercial timing – 30 seconds	22 500
	<u>Note to clauses 1.2.1. and 1.2.2.:</u> Minimum placement period – 5 days.	
1.2.3.	Rent of space on LED screens 24x9 m on the front side of Pavilion 1 (only for Organizer's information about the Event) for the Overall Event period (save dismantling period) / up to 2 weeks, from 08:00 till 18:00 of each rent day, per 1 screen	560 000 / agreed rate
	<u>Note to clause 1.2.3.:</u> The customer for the service in accordance with clause 1.2.3. is entitled to free video commercial (up to 30 seconds) on LED screens (clause 1.2.1. or 1.2.2.) for maximum 5 (five) days during the Overall Event period. The agreed rate is set in case of an increase in the broadcast period, as well as when placing Exhibitor's video commercials within the Organizer's block.	
1.2.4.	Rent of space on LED screens installed in pavilions from 09:00 to 19:00	
1.2.4.1.	In the lobby of Pavilion 1 (screen – 96x1 m):	
a)	placement of the Organizer's information for the Event period (applies only to placement of information related to the Organizer's Event)	200 000

b)	placement of the Organizer's information about a participant for the Event period, per a participant (applied in addition to clause 1.2.4.1.a)	30 000
c)	placement of advertising and information materials, per 1 day, per 1 advertiser	27 000
1.2.4.2.	In the lobby of Pavilion 2 (screen – 87x1 m):	
a)	placement of the Organizer's information, for the Event period (applies only to placement of information related to the Organizer's Event)	200 000
b)	placement of the Organizer's information about a participant for the Event period, per a participant (applied in addition to clause 1.2.4.2.a)	30 000
c)	placement of advertising and information materials, per 1 day, per 1 advertiser	27 000
1.2.4.3.	Pavilion 3, above exhibition halls 13, 14 and 15 (screen size – 17x1 m), per 1 screen:	
a)	placement of the Organizer's information, for the Event period (applies only to placement of information related to the Organizer's Event)	90 000
b)	placement of the Organizer's information about a participant, for the Event period, per one participant (applied in addition to clause 1.2.4.3.a)	15 000
c)	placement of advertising and information materials, per 1 day, per 1 advertiser	15 000
1.2.5.	Permission for broadcasting of advertising and information materials on the Customer's technical means in registration halls, food courts and passageways between the pavilions, in the outdoor territory for the Event period, per 1 broadcasting on 1 medium	7 000
<b>1.3.</b>	<b>PERMISSION FOR PROMOTION ACTIONS AT THE CROCUS EXPO GROUNDS, per 1 promoter:</b>	
a)	including distribution of advertising materials (including opinion surveys) for the Event period	17 000
b)	without distribution of advertising materials, by representatives involved into navigation/visitors guidance, with usage of the Exhibitor's and/or Organizer's brand identity, per 1 day	1 000
<b>1.4.</b>	<b>RIGHT TO PLACE OWN ADVERTISING, INFORMATION AND OTHER MEDIUMS WITHIN PUBLIC USE AREAS, for the Event period, excluding manufacturing and installation</b>	
1.4.1.	Advertising vehicle, aeronautic mean, exhibit, installation	agreed rate
1.4.2.	Other advertising and information mediums, per 1,0 sq m of a medium	5 000
<b>1.5.</b>	<b>MANUFACTURING OF ADVERTISING MEDIUMS, per 1,0 sq m:</b>	
a)	full-colour printing on banner fabrics	750
b)	full-colour printing on banner mesh	650
c)	full-colour printing on self-adhesive film	2 100
d)	full-colour printing on flag fabrics	1 200
e)	full-colour printing on paper	700
f)	full-colour printing on translucent film	2 200
<b>1.6.</b>	<b>INSTALLATION WORKS:</b>	
a)	installation of 1 medium, size till 20,0 sq m, per 1,0 sq m	480
b)	installation of 1 medium, size over 20,0 sq m, per 1,0 sq m	380
c)	replacement/reinstallation of advertising structures of Crocus Expo, per 1 structure	50% of structure rate
<b>1.7.</b>	<b>PLACEMENT OF INFORMATION DATA ON THE OFFICIAL CROCUS EXPO WEBSITE:</b>	
1.7.1.	Event logo and Event description (up to 50 words) to be placed at Events page	10 000
1.7.2.	Extra Event at Events page	5 000
1.7.3.	Dynamic banners on the website main page/internal pages, up to 1 month:	
a)	place No. No. 2/102 (full version size – 234x350 pix, mobile version size – 300x200 pix)	70 000 / 60 000
b)	place No. No. 3/103 (full version size – 234x350 pix, mobile version size – 300x200 pix)	60 000 / 55 000
c)	place No. No. 4/104 (full version size – 234x350 pix, mobile version size –	55 000 / 50 000

	300x200 pix)	
d)	place No. 1 through the website (full version size – 1140x90 pix, mobile version size – 300x200 pix)	165 000
	<u>Note to clause 1.7.3.:</u> Maximum 3 (three) banners are placed in a dynamic block.	
<b>2.</b>	<b>COMMUNICATION SERVICES AND EQUIPMENT</b>	
	<u>Note to section 2.:</u> 1. Telecommunication services as per section 2. are provided by Flexline-N Ltd. ( <a href="http://www.flexline.ru">http://www.flexline.ru</a> ). Flexline-N licenses are included into the unified telecommunication licenses register ( <a href="http://rkn.gov.ru">http://rkn.gov.ru</a> ). 2. Surcharge specified in clause 4. of the General Provisions is not applied to services specified in section 2.	
<b>2.1.</b>	<b>WIRE CONNECTION FOR THE OVERALL EVENT PERIOD (provision of unlimited access to Internet) TO THE NETWORK OF TELEMATIC SERVICES AND DATA TRANSMISSION AT A SPEED OF:</b>	
2.1.1.	5 Mbit/sec	30 000
2.1.2.	10 Mbit/sec	35 000
2.1.3.	20 Mbit/sec	45 000
2.1.4.	50 Mbit/sec	55 000
2.1.5.	100 Mbit/sec	90 000
2.1.6.	Connection of extra IP address	3 000
	<u>Note to clause 2.1.:</u> The cost of connection includes: installation, channel testing and provision of necessary data to the customer for independent equipment adjustment. Connections are made based on information about Internet connection points specified in orders by the Organizer (Participant).	
<b>2.2.</b>	<b>INTERNAL PHYSICAL LINES FOR THE EVENT PERIOD</b>	
2.2.1.	Organization of LAN, per 1 port	6 000
<b>2.3.</b>	<b>Wi-Fi ACCESS NETWORK organization with possibility of simultaneous connection of up to 20 devices at a speed of:</b>	
2.3.1.	5 Mbit/sec	45 000
2.3.2.	10 Mbit/sec	50 000
2.3.3.	20 Mbit/sec	60 000
2.3.4.	50 Mbit/sec	70 000
2.3.5.	100 Mbit/sec	105 000
2.3.6.	Wi-Fi network expansion for 20 devices	15 000
	<u>Note to clause 2.3.:</u> The service provides Wi-Fi network with a unique login and pass. The service is provided only within 5 GHz band.	
<b>2.4.</b>	<b>COMPUTERS AND OFFICE EQUIPMENT FOR RENT, per 1 day</b>	
2.4.1.	PC (system unit, monitor, keyboard, mouse) for rent	4 000
2.4.2.	Laser printer for rent	2 000
<b>3.</b>	<b>SECURITY</b>	
	<u>Note to section 3.:</u> If the order for the service stipulated in section 3. is submitted less than 10 (ten) office days prior to the date of the beginning of the Overall Event period the service will be subject to 50 (fifty) percent surcharge.	
<b>3.1.</b>	<b>INDIVIDUAL SECURITY, per 1 security guard/hour:</b>	
3.1.1.	Provision of set of measures for material values guard (continuous shift consists of minimum 12 hours):	
a)	in pavilion premises during day time (from 08:00 till 20:00)	1 200
b)	in pavilion premises during night time (from 20:00 till 08:00)	1 350
c)	at outdoor grounds	1 500
3.1.2.	Admission to the Event control (continuous shift consists of minimum 12 hours):	
a)	inside exhibition pavilions	1 200
b)	at outdoor grounds	1 500
	<u>Note to clause 3.1.:</u>	

	Security services are provided by contracted with Crocus Expo companies with appropriate licenses and credentials.	
<b>4.</b>	<b>CLEANING, WASTE REMOVAL, EXTRA SERVICES</b>	
	<p><u>Note to section 4.:</u></p> <p>1. If the order for the service stipulated in clauses 4.4.1.1. – 4.4.1.4., 4.10. is submitted less than 10 (ten) office days prior to the date of the beginning of the Overall Event period the service will be subject to 50 (fifty) percent surcharge.</p> <p>2. Surcharge specified in clause 4. of the General Provisions is not applied to services specified in clauses 4.4.2. – 4.4.7., 4.5., 4.6., 4.8. herein.</p> <p>3. Orders for services stipulated in clauses 4.4.6., 4.4.7., submitted less than 2 (two) calendar days prior to date of the beginning of the services provision, shall be executed if technically possible.</p>	
4.1.	DISMANTLE (INSTALLATION) OF SOLID-GLASS DOORS OF ENTRY ELEMENTS OF THE EXHIBITION HALL FOR EXHIBITS DELIVERY TO CROCUS EXPO PAVILION FOYER, per 1 doorway	50 000
4.2.	DISMANTLE OF AUTOMATED ACCESS CONTROL SYSTEM TURNSTILES WITH SUBSEQUENT RESTORING INSTALLATION, per entrance to one exhibition hall	150 000
4.3.	STORAGE OF BALLOONS FILLED WITH GAS, per 1 balloon a day:	
a)	up to 12 l inclusive	1 000
b)	up to 55 l inclusive	3 000
<b>4.4.</b>	<b>CLEANING, WASTE AND GARBAGE REMOVAL</b>	
4.4.1.	Stand cleaning:	
4.4.1.1.	One-time dry cleaning per 1,0 sq m of the stand	130
4.4.1.2.	One-time wet cleaning per 1,0 sq m of the stand	190
4.4.1.3.	Daily dry cleaning per 1,0 sq m of the stand	390
4.4.1.4.	Daily wet cleaning per 1,0 sq m of the stand	550
	<p><u>Note to clause 4.4.1.:</u></p> <p>One time cleaning of stand includes vacuum cleaning of carpeting or wet cleaning (laminated flooring, floor tiles) including disinfect treatment, disinfect of contact surfaces, emptying of waste bins.</p> <p>Daily cleaning of stand includes one-time cleaning every day during the Event period.</p> <p>The cost is calculated on the stand space criterion.</p>	
4.4.2.	Urgent cleaning, per 1 call	1 500
	<p><u>Note to clause 4.4.2.:</u></p> <p>An urgent cleaning means cleaning (up to 10 sq m) to remove dirtying produced during advertising actions, presentations, various exhibits and stand equipment damage, etc.</p>	
4.4.3.	Cleaning of passes between stands of indoor and outdoor exhibition area of the Event during the Event period, per 1,0 sq m of gross space of the Event/day	1,8
	<p><u>Note to clause 4.4.3.:</u></p> <p>Removal of waste from passes is made to containers for subsequent disposal. Containers are to be ordered and paid for extra.</p>	
4.4.4.	Disposal of stand fitting materials and collection of bulk waste, per 1 cubic m	2 750
4.4.5.	Collection of waste produced by operating exhibits/equipment, per 150 liter container	1 000
4.4.6.	Container for bulk waste, packaging and empties (8 cubic m), per 1 container	19 800
4.4.7.	Container for bulk waste (27,0 cubic m) with installation on the loading site	46 750
	<p><u>Note to clauses 4.4.4.-4.4.7.:</u></p> <p>Conditions of the clauses cover wastes subject to burial on solid domestic waste landfills. Burial of waste with any special measures for its collection, utilization and transportation to be observed, should be agreed extra.</p>	
<b>4.5.</b>	<b>PASSENGER CAR PARKING PASS FOR PARTICIPANTS TO VIP PARKING LOT, per 1 pass</b>	
4.5.1.	For the Event period	9 000
4.5.2.	For one day of the Overall Event period	3 500
	<p><u>Note to clause 4.5.:</u></p> <p>Pass to VIP parking lot for Participant passenger cars is not subject to change or return.</p>	



	Advertising transportation mean placement is charged in accordance with clause 1.4.1. herein.	
4.6.	PASS FOR A BUS INTENDED FOR TRANSPORTATION OF PARTICIPANTS AND GUESTS OF EVENTS, per 1 day	5 500
4.7.	RENT OF WORKPLACE ON THE REGISTRATION COUNTER, per 1 place/day	4 000
	<u>Note to clause 4.7.:</u> Each place on the reception counter is designed to accommodate one person. A chair and a point of connection to electricity mains are provided. Extra places of the required quantity shall be ordered to accommodate computers, printers and other office appliances, printed materials and handouts.	
4.8.	RETRACTABLE BELT BARRIERS (belt length – 2,0 m) FOR RENT, per 1 unit/day	1 500
4.9.	MOVABLE BARRIERS RENT (for outdoor areas), per unit/day	460
4.10.	<b>CLOAKROOM SERVICES</b>	
4.10.1.	Pavilion 1, one cloakroom /day (3 cloakroom attendants)	27 000
4.10.2.	Pavilion 2, one cloakroom /day (2 cloakroom attendants)	18 000
4.10.3.	Pavilion 3:	
a)	one cloakroom/day on the ground floor (3 cloakroom attendants)	27 000
b)	cloakroom/day on the third floor (2 cloakroom attendants)	18 000
4.10.4.	Extra cloakroom attendant/day	9 000
4.10.5.	Cloakroom extra hour, from 20:00 to 23:59	2 000
4.10.6.	Cloakroom extra hour, from 00:00 to 08:00	2 200
	<u>Note to clause 4.10.:</u> Cloakroom opening hours – from 08:00 till 20:00.	
<b>5.</b>	<b>OVERTIME USE OF EXHIBITION AREAS</b>	
	<u>Note to section 5.:</u> 1. The possibility and procedure for overtime use of exhibition areas prior the Overall Event period shall be determined by Crocus Expo. 2. The minimum ordered period of overtime use of exhibition areas for buildup works during the Overall Event period is 2 (two) hours. The cost is calculated on the total stand space criterion. 3. In case of overtime use of exhibition areas specified in clause 5.1. in the period from 20:00 of the last buildup day till 8:00 of the first Event period day the rate is subject to 100 (hundred) percent surcharge.	
5.1.	<b>OVERTIME USE OF EXHIBITION AREAS FOR BUILDUP WORKS, per 1,0 sq m/hour (save cases specified in clause 5.2. herein)</b>	
5.1.1.	Indoor exhibition areas, daytime from 08:00 to 20:00	500
5.1.2.	Outdoor exhibition areas, daytime from 08:00 to 20:00	900
5.1.3.	Indoor exhibition areas, nighttime from 20:00 to 08:00	650
5.1.4.	Outdoor exhibition areas, nighttime from 20:00 to 08:00	1 200
5.2.	<b>OVERTIME USE OF EXHIBITION AREAS FOR THE EVENT DISMANTLING AFTER THE OVERALL EVENT PERIOD, per 1,0 sq m of stand space/hour</b>	
5.2.1.	Indoor exhibition areas	4 500
5.2.2.	Outdoor exhibition areas	9 000
<b>6.</b>	<b>HANDLING AND TRANSPORTATION SERVICES</b>	
	<u>Note to section 6.:</u> 1. If the order for the service specified in clause 6.3. submitted later than ten (10) office days before the date of the beginning of the Overall Event period, the payment for the service is subject to 50 (fifty) percent surcharge. 2. Surcharge specified in clauses 6.1., 6.2., 6.4.-6.8. herein is not applied to services specified in clause 4. of the General Provisions. 3. Handling services specified in section 6., save clauses 6.3., 6.5., 6.6.1., 6.7., 6.8., are paid for: - when held at evening time (from 20:00 till 22:00) are subject to 50 (fifty) percent surcharge; - when held at nighttime (from 22:00 till 08:00) are subject to 100 (hundred) percent surcharge; - when held during periods prior and after the Overall Event period are subject to 50 (fifty) percent surcharge.	

<b>6.1.</b>	<b>TRUCK CONSIGNMENTS (CLASSIFICATION)</b>	
6.1.1.	Exhibition goods:	
a)	exhibits and related goods, per 100 kg (minimum 300 kg)	3 500
b)	furniture, per 1,0 cubic m (minimum 3,0 cubic m)	4 100
6.1.2.	Other goods:	
a)	stand fitting materials, per 1,0 cubic m (minimum 3,0 cubic m)	4 100
b)	equipment and tools for stand construction, per 100 kg (minimum 300 kg)	3 500
c)	reusable empties, per 1,0 cubic m (minimum 3,0 cubic m)	4 100
	<u>Note to clause 6.1.:</u> Each started 100 kg of actual weight shall be charged as full 100 kg; each started cubic m of actual volume shall be charged as full cubic m. In case of doubt as to declared weight Crocus Expo leaves the right to make cubic m calculations on the basis of 100 kg = 0,33 cubic m.	
<b>6.2.</b>	<b>CONTAINER CONSIGNMENT, per 1 container</b>	
a)	up to 20 foot container	45 000
b)	up to 40 foot container	65 000
	<u>Note to clause 6.2.:</u> Applied in cases where a container is used as a packaging for goods transportation. The container is not an exhibit and an element of an exhibition stand. Unloading/loading of a container from/to arriving truck in one direction, excluding unloading of container contents. The rates herein include container delivery to/from warehouse.	
<b>6.3.</b>	<b>SELF-PROPELLED EXHIBITS</b>	
6.3.1.	Receipt of self-propelled exhibits (self-propelled or on a transport platform), 1 per unit:	
a)	wheel transport	4 000
b)	full-track transport	11 000
c)	water craft	agreed rate
d)	aircraft	agreed rate
6.3.2.	Receipt of self-propelled exhibits with the use of Crocus Expo mobile ramp, per 1 unit	11 000
	<u>Note to clause 6.3.:</u> Receipt of self-propelled exhibits is made by employees of Crocus Expo Transportation and Logistics department at the agreed dates and time periods (from 08:00 to 14:00, from 14:00 to 20:00). Exhibits arrived at an unscheduled dates and time periods are accepted provided there is a technical availability and free slot in the arrival schedule.	
<b>6.4.</b>	<b>HANDLING AND STORAGE OF CONSIGNMENTS AT WAREHOUSE</b>	
6.4.1.	Delivery from stand to warehouse and backwards:	
a)	per 100 kg	2 650
b)	per 1,0 cubic m	3 700
6.4.2.	Storage per 1,0 cubic m/day (minimum 5,0 cubic m):	
a)	outdoor storage	600
b)	indoor storage	850
	<u>Note to clause 6.4.:</u> Classification is in accordance with clause 6.1. Crocus Expo reserves the right to refuse to provide the service described in clause 6.4.2. subject to technical capabilities of placing cargo in the Crocus Expo areas.	
<b>6.5.</b>	<b>DELIVERY OF EMPTIES FROM STAND TO WAREHOUSE, STORAGE DURING THE EVENT PERIOD, DELIVERY OF EMPTIES FROM WAREHOUSE TO STAND per 1,0 cubic m</b>	5 000
<b>6.6.</b>	<b>ASSOCIATED SERVICES</b>	
6.6.1.	Trolley for small size consignment, per 1 hour	2 500
	<u>Note to clause 6.6.1.:</u> Trolley is a platform on wheels, 1.2 x 0.8 m, designed to transport small size consignments up to 250 kg on the exhibition and material handling areas.	
6.6.2.	Truck crane up to 25 ton capacity:	
a)	per 1 hour (minimum 2 hours)	25 000
b)	per shift (8 hours)	agreed rate
6.6.3.	Truck crane over 25 ton capacity:	

a)	up to 32 ton, per 1 hour (minimum 2 hours)	agreed rate
b)	up to 32 ton, per shift (8 hours)	agreed rate
c)	up to 40 ton, per 1 hour (minimum 2 hours)	agreed rate
d)	up to 40 ton, per shift (8 hours)	agreed rate
e)	up to 50 ton, per 1 hour (minimum 2 hours)	agreed rate
f)	up to 50 ton, per shift (8 hours)	agreed rate
g)	up to 70 ton, per 1 hour (minimum 2 hours)	agreed rate
h)	up to 70 ton, per shift (8 hours)	agreed rate
i)	up to 90 ton, per 1 hour (minimum 2 hours)	agreed rate
j)	up to 90 ton, per shift (8 hours)	agreed rate
6.6.4.	<b>Forklift truck:</b>	
a)	per 1 hour	10 000
b)	per shift (8 hours)	agreed rate
6.6.5.	<b>Handler (slinger):</b>	
a)	per 1 hour	5 000
b)	per shift (8 hours)	agreed rate
	<u>Note to clause 6.6.:</u> Each started hour is charged as full. Clauses 6.6.2., 6.6.3., 6.6.4., 6.6.5. apply only for buildup and dismantling works (removal or placing from or on pallets or podiums, movement or placing of consignments at the stand), executed with use of hoisting devices.	
<b>6.7.</b>	<b>PASS TO MATERIAL HANDLING AREA:</b>	
a)	car, per 1 unit	2 000
b)	truck, per 1 unit	3 500
c)	car with trailer, per 1 unit	3 500
d)	Extra period of parking, per 30 minutes	1 000
	<u>Note to clause 6.7.:</u> The pass is valid for one entry during the Event's buildup or dismantling periods. During the Event period the admission of exhibitors' vehicles are subject to approval by the Organizer. Each started 30 minutes is charged as full hour.	
<b>6.8.</b>	<b>USAGE OF CROCUS CITY TERRITORY (trucks parking in the territory for more than a day), per a day</b>	10 000
	<u>Note to clause 6.8.:</u> Each started day is charged as full.	
<b>7.</b>	<b>SPECIAL-PURPOSE PREMISES (CONFERENCE HALLS AND MEETING ROOMS) FOR EVENTS HOLDING</b>	
	<u>Note to section 7.:</u> 1. Installation/dismantling works, including installation of audiovisual equipment, preparation for catering services, etc. are made under the rent terms and conditions. 2. *Rent of special-purpose premises may be on an hourly basis. 3. **Minimum order is "½ conference day". 4. ***Applied where rent of special-purpose premises exceeds "½ conference day" and "conference day" periods and also for buildup/dismantling works, including installation of audiovisual equipment, preparation for catering services provision and etc.	
<b>7.1.</b>	<b>CONFERENCE HALLS OF PAVILION 1</b>	
7.1.1.	Conference hall A (166 sq m, 150 seats):**	
a)	per 1 hour***	19 500
b)	per ½ conference day	57 000
c)	per 1 conference day	95 500
7.1.2.	Conference hall B (85 sq m, up to 70 seats):**	
a)	per 1 hour***	17 000
b)	per ½ conference day	48 000
c)	per 1 conference day	80 000
7.1.3.	Conference hall C (142 sq m, up to 130 seats):**	
a)	per 1 hour***	20 500
b)	per ½ conference day	63 000
c)	per 1 conference day	100 000

7.1.4.	Conference hall D (110 sq m, up to 100 seats):**		
a)		per 1 hour***	18 000
b)		per ½ conference day	51 000
c)		per 1 conference day	82 000
7.1.5.	Conference hall E (257 sq m, up to 250 seats):*		
a)		per 1 hour	21 500
b)		per ½ conference day	75 000
c)		per 1 conference day	126 000
7.1.6.	Conference hall F (300 sq m, up to 300 seats):*		
a)		per 1 hour	23 500
b)		per ½ conference day	80 000
c)		per 1 conference day	135 000
7.1.7.	Conference hall G (300 sq m, up to 300 seats):*		
a)		per 1 hour	23 500
b)		per ½ conference day	80 000
c)		per 1 conference day	135 000
7.1.8.	Combined conference halls F and G (600 sq m, up to 600 seats):*		
a)		per 1 hour	42 000
b)		per ½ conference day	135 000
c)		per 1 conference day	233 000
<b>7.2.</b>	<b>MEETING ROOMS OF PAVILION 1 (round table seating)</b>		
7.2.1.	Meeting room No. 1 (28 sq m, up to 10 seats):**		
a)		per 1 hour***	6 500
b)		per ½ conference day	18 000
c)		per 1 conference day	23 500
7.2.2.	Meeting room No. 2 (28 sq m, 10 seats):**		
a)		per 1 hour***	6 500
b)		per ½ conference day	18 000
c)		per 1 conference day	23 500
7.2.3.	Meeting room No. 3 (26 sq m, 10 seats):**		
a)		per 1 hour***	6 500
b)		per ½ conference day	18 000
c)		per 1 conference day	23 500
7.2.4.	Meeting room No. 4 (25 sq m, up to 10 seats):**		
a)		per 1 hour***	6 500
b)		per ½ conference day	18 000
c)		per 1 conference day	23 500
<b>7.3.</b>	<b>VIP AREA OF PAVILION 1</b>		
a)		per ½ day	170 000
b)		per one day	350 000
<b>7.4.</b>	<b>CONFERENCE HALLS OF PAVILION 2</b>		
7.4.1.	Conference hall H (286 sq m, up to 300 seats):*		
a)		per 1 hour	22 500
b)		per ½ conference day	73 500
c)		per 1 conference day	124 000
7.4.2.	Conference hall J (98 sq m, up to 80 seats):**		
a)		per 1 hour***	10 500
b)		per ½ conference day	26 500
c)		per 1 conference day	47 500
7.4.3.	Conference hall K (94 sq m, up to 90 seats):**		
a)		per 1 hour***	12 500
b)		per ½ conference day	34 500
c)		per 1 conference day	58 000
7.4.4.	Conference hall L (127,6 sq m, up to 120 seats):**		

a)		per 1 hour***	14 000
b)		per ½ conference day	44 000
c)		per 1 conference day	77 000
7.4.5.	Conference hall M (67,3 sq m, up to 70 seats):**		
a)		per 1 hour***	7 500
b)		per ½ conference day	25 500
c)		per 1 conference day	44 000
7.4.6.	Conference hall N (67,3 sq m, up to 70 seats):**		
a)		per 1 hour***	7 500
b)		per ½ conference day	25 500
c)		per 1 conference day	44 000
7.4.7.	Conference hall P (54 sq m, up to 50 seats):**		
a)		per 1 hour***	6 500
b)		per ½ conference day	21 000
c)		per 1 conference day	33 500
7.4.8.	Conference hall Blue (723 sq m, up to 600 seats):*		
a)		per 1 hour	39 000
b)		per ½ conference day	132 000
c)		per 1 conference day	210 000
7.4.9.	Conference hall Red (723 sq m, up to 600 seats):*		
a)		per 1 hour	39 000
b)		per ½ conference day	132 000
c)		per 1 conference day	210 000
<b>7.5.</b>	<b>MEETING ROOMS OF PAVILION 2 (round table seating)</b>		
7.5.1.	Meeting room No. 5 (30 sq m, up to 10 seats):**		
a)		per 1 hour***	7 500
b)		per ½ conference day	24 000
c)		per 1 conference day	42 000
7.5.2.	Meeting room No. 6 (24,8 sq m, up to 10 seats):**		
a)		per 1 hour***	6 000
b)		per ½ conference day	18 000
c)		per 1 conference day	30 000
7.5.3.	Meeting room No. 7 (22 sq m, up to 10 seats):**		
a)		per 1 hour***	6 000
b)		per ½ conference day	18 000
c)		per 1 conference day	30 000
7.5.4.	Meeting room No. 8 (35,8 sq m, up to 16 seats): **		
a)		per 1 hour***	7 500
b)		per ½ conference day	24 000
c)		per 1 conference day	42 000
7.5.5.	Meeting room No. 9 (49 sq m, up to 18 seats):**		
a)		per 1 hour***	7 500
b)		per ½ conference day	24 000
c)		per 1 conference day	42 000
<b>7.6.</b>	<b>PAVILION 2 THIRD FLOOR HALL FOR CATERING SERVICES:</b>		
a)		½ hall, per one day	185 000
b)		1 hall, per one day	305 000
c)		½ hall, per ½ day	90 000
d)		1 hall, per ½ day	170 000